

REQUEST FORM TO OBTAIN A CERTIFIED COPY OF YOUR APPLICATION

To obtain a certified copy of your Application for Examination and Character & Fitness Questionnaire complete this form on your computer or legibly handwrite. This form must be signed and notarized. A **\$25.00 certified check, money order, or cashier's check** made payable to the Virginia Board of Bar Examiners must accompany this form. **We do not accept firm checks or personal checks.**

Please be advised that applicants frequently request certified copies. These requests are fulfilled in the order received and done as promptly as possible. Please allow up to two (2) weeks for your request to be fulfilled.

**Mail this request with
CERTIFIED CHECK, MONEY ORDER or CASHIER'S CHECK
for \$25.00 to:
Virginia Board of Bar Examiners
2201 West Broad Street, Suite 101
Richmond, VA 23220**

I request a certified copy of my application for the following examination(s):

Month/Year

Month/Year

Month/Year

Month/Year

Month/Year

Social Security Number _____ Contact Phone Number _____

Current Name _____

Name at the time of Application _____
(if different than above)

Street Address (where application is to be sent) _____

City _____ State _____ ZIP Code _____

Signature of Applicant

Commonwealth/State/District of _____

County/City _____

I, a Notary Public of such County/City, certify that this day personally appeared before me
_____ who thereupon made oath that all statements contained in this application
are true and complete.

Given under my hand this _____ day of _____, _____.

My commission expires on _____, _____, _____

Registration Number (if applicable) _____

Notary Public